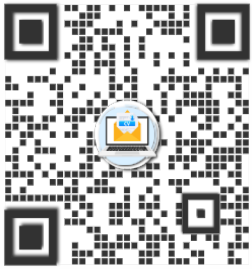


Christine Baxter

christine.d.baxter@live.com | 913.209.7112 | Linwood, KS | [LinkedIn](#) | [GitHub](#)

Professional Summary:



Scan to View ePortfolio

Data Analyst transitioning from a robust background in the pharmaceutical industry, where I developed a strong foundation in regulatory publishing and business technology consulting. My journey into data analytics is fortified by an MBA in Business Intelligence and Analytics Management, a Graduate Certificate in Big Data and Analytics, and a Data Analytics Certificate from Amazon's Career Choice program. My educational path includes hands-on projects, particularly two capstone projects in Data Analytics, emphasizing my proficiency in Data Cleaning and Business Intelligence. With over 20 years of experience, I am eager to step into an entry-level Data Scientist/Analyst role, applying my analytical skills across various industries. I aim to leverage my comprehensive business operations background and my newly honed data analytics skills to foster strategic decision-making and insights in diverse sectors.

Education:

Data Analytics Certification Springboard & Amazon Career Choice	Nov. 2023 Remote	Graduate Cert., Big Data & Analytics Keller Graduate School, DeVry Univ.	Aug. 2021 Naperville, IL
M.B.A., Bus. Intel. & Analytics Mgmt. Keller Graduate School, DeVry Univ.	Apr. 2023 Naperville, IL	B.S., Computer Info.Systems DeVry Institute of Technology	Feb. 2003 Kansas City, MO

Technical Skills:

- Excel / Microsoft 365
- Power BI / Tableau
- Python / R
- SQL / NoSQL
- VSCode / GitHub / Git Bash
- HTML / CSS / JavaScript

Soft Skills:

- Teamwork
- Multitasking
- Critical Thinking
- Detail Orientation
- Analytical/Reasoning Skills
- Structured Problem Solving

Specialty Skills:

- Business Intelligence
- Project Management
- Business Process Creation
- Automation Project Lead
- Business Strategy
- Consulting

Projects:

Chief Marketing Officer, MBA Capstone Project, Chester Corporation

Summary:

- Guided the competitive MBA Capstone Project marketing strategy for a manufacturing business, Chester Corporation, ranking thrice in the top decile out of 2,095 participating teams.
- Collaborated with a four-member team to expand the company's ROS and ROA over eight years.
- Managed company's leverage strategically, illustrating effective financial management skills.
- Applied marketing principles effectively in a highly competitive, simulated business environment.

Outcome:

- Increased the company's ROS from 4.1% to 15.3% and the ROA from 4.4% to 16.8% over eight years.
- Boosted sales from approximately \$101 million in 2023 to nearly \$638 million in 2031.
- Successfully reduced the company's peak leverage from 2.7 in the second year to 2.0 by the end of year 8.
- Demonstrated strong ability in managing financial metrics and fostering significant business growth.

Data Visualizations for General Manager's Presentation Deck

Summary:

- Developed data visualizations for the General Manager's presentation deck using Power BI.
- Enabled effective communication of the business unit's expertise to corporate leaders and potential clients.

Outcome:

- The initiative triggered additional requests for data visualizations from other leaders.
- Enhanced the organization's data-driven decision-making capabilities.

Vendor Collaboration for Completion of OQ Activities

Summary:

- Collaborated successfully with vendor to complete OQ activities for a significant software upgrade.
- Delivered the upgrade under budget and on schedule, adhering to QA and CSV guidelines.

Outcome:

- Achieved cost savings upwards of \$150k.
- Significantly increased departmental functionality and efficiency.

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Employment:

Springboard & Amazon Career Choice

Remote

Data Analytics Certification Student

Mar. 2023 to Nov. 2023

340+ hours of hands-on course material, with 1:1 industry expert mentor oversight, and completion of an in-depth capstone project. Mastered the ability to investigate problems using proven structured thinking frameworks, conduct systematic data analysis, identify insights, and translate insights into actionable business recommendations. Including the use of industry-standard tools such as Excel, SQL, Python, Power BI, and Tableau.

Amazon Fulfillment MCI7

New Century, KS

Problem Solver/Customer Returns Processor

Jan. 2022 to Current

Problem Solver: Swiftly rectifies process errors, safeguards customer data, provides actionable feedback, & expedites issue resolution, thereby driving productivity and maintaining a high standard of customer service.

Customer Returns Processor: Executes physical tasks, collaborates with teammates, ensures meticulous product handling, and maintains a safe workspace to boost productivity and minimize errors.

Parker Dewey Internship

Remote

Independent Consultant

Aug. 2022 to Sept. 2022

Collaborated with a global CRO, ensuring data integrity and compliance via thorough verification of assay packets across various studies.

Baxter's LLC

Linwood, KS

Owner/Senior Consultant

Oct. 2020 to Current

Steer financial management, business process establishment, strategy formulation, and customer/vendor relationship management, while streamlining operational systems.

Cardinal Health Regulatory Sciences

Remote

Senior Consultant, Business Technology

Jan. 2018 to Jul. 2020

As a Senior Consultant at CHRS, I automated project tracking tasks using the Power platform, converting over 100,000 paper records into digital files. Through MS Planner, Power Automate, and Power BI, I efficiently managed teams and maintained real-time project updates, enhancing communication. Utilizing my data visualization skills with Power BI, I enriched presentation materials for leaders. I directed platform upgrades, managed budgets, analyzed vendor release notes, and led cross-functional teams while promoting Microsoft 365 adoption.

Manager

Jan. 2010 to Dec. 2017

Led critical platform upgrade and validation projects, notably earning the High Impact Award in 2016. Recognized with the Inspiration Award in 2011, I demonstrated effective client interaction and project management, successfully steering high-profile client projects to completion under tight deadlines. I served as a subject matter expert, offering troubleshooting solutions and advisory for complex projects, while also actively contributing to business development activities. My roles further included creating and implementing internal training programs to enhance staff proficiency.

Document Publishing Manager

Jan. 2005 to Dec. 2009

In my role as Document Publishing Manager at CHRS, I played a crucial role in building the electronic publishing department, growing it from a single-person operation to a team of ten. I facilitated the selection, validation, and implementation of an electronic publishing software program, leading to a broader customer base and an expanded service offering. I consistently exceeded goals, showcasing a strong work ethic and an ability to thrive in a fast-paced environment. My commitment to continuous improvement, problem-solving, and outstanding service delivery were key assets, as was my respectful, friendly, and helpful approach to teamwork.